



Continuous Improvement

Reviewed: Management and staff will monitor and review the effectiveness of this policy at regular intervals throughout the year. Soldiers' Settlement Public School Preschool procedures must be reviewed and updated every 12 months. This policy is due for review in **May 2022**.

Rationale

At Soldiers' Settlement Public School, we value and strive for continuous improvement throughout our school to achieve better outcomes for our children. The preschool is a valued part of our school community and to ensure continuous improvement, we have developed the following procedure.

Procedure

1. Time will be allocated at the beginning of the year for principal, supervisor, and preschool educators to do a self-assessment of their preschool in relation to the national quality standards. During this assessment, new goals will be developed as required.
2. Once a month, staff will reflect on their progress towards one of the QIP goals during their daily reflection meeting. They will further discuss their next steps towards this goal.
3. Discussions from staff reflection meetings (refer to point 2) will be taken to the preschool meeting to discuss with the supervisor for their inputs and guidance on further improvement.
4. Once a fortnight, staff will reflect upon articles from current early childhood publications to gain new ideas and understandings of current practices that they could implement into the preschool.
5. At the end of every term, the principal, supervisor and preschool educators will allocate a meeting time to discuss progress towards goals and devise new goals when needed.
6. Executives and preschool educators will be provided with opportunities to attend professional learning events and engage in preschool networks to broaden their understanding of current research and practices. Staff who attend these learning opportunities, will then share their knowledge with other preschool staff. These ideas can be incorporated into new or existing goals for the preschool.
7. Families will be informed about our progress towards QIP goals through the preschool newsletter. Families are always encouraged to provide feedback and even suggest ideas for new goals. Any ideas suggested are discussed with all staff and plans are put in place to work towards achieving these.
8. Children will be consulted and all efforts will be made to help them be a part of developing and achieving our goals. Their suggestions will be acknowledged and always valued.
9. P&C will be informed each semester of the improvements at the preschool and their suggestions taken on board towards forming new goals.

During Covid-19:

P&C meetings will be conducted via Zoom at this time. Information about progress towards goals and invitations for feedback will also be communicated through the Class Dojo app. Professional learning where possible will be conducted via video conference or when face to face, staff members will need to maintain social distancing of 1.5m.

Evaluation:

Following this procedure will ensure continuous improvement is occurring at Soldiers' Settlement Public School Preschool and is informed by the value of children, families, staff and the wider community with guidance by current research and practice, and in accordance with the national quality standards.